GAVILAN BOARD OF TRUSTEES MEETING
OCTOBER 13, 2009
CURRICULUM SUMMARY

<u>**Consent Agenda**</u>

Textbook updates:
CSIS Textbook Updates
BUS/ECON 11
CSIS 18
CSIS 48
CSIS 54/54L
CSIS 73

Adding a second version of a course by adding 'S' to the course number.
Reason: This will enable the Admissions and Records department to identify which agency is teaching the course.

JLE 140S	Special Weapons/TAC
JLE 145S	Countersniper
JLE 152S	Law Enforcement Modular Course
JLE 155S	Off Safety/FLD Tact

Inactivate courses:
English

Eng 10	Writing for Workplace
Eng 2A	Intro to Poetry
Eng 2D	Intro to Fiction
Eng 2H	Mexican American Lit
Eng 418	Intro to Reading
Eng 480	Spelling

ESL

ESL 501A	Survival ESL I First Half
ESL 502A	Survival ESL II First Half
ESL 503A	Survival ESL III First Half
ESL 503B	Survival ESL III Second Half
ESL 561	Advanced ESL Communication Skills

Change Course Descriptions to comply with Title V:
CWE 190   Occupational Work Experience   1 - 4 Units, 5 - 20 Lab
Description: Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA.

Reason: To comply with Title 5, Chapter 6, CWE regulation changes, section 55254. Student qualifications deletes language requiring concurrent enrollment in parallel or alternate plans of CWE.

CWE 192   **General Work Experience**   **1 - 3 Units, 5 - 20 Lab**
Description: Occupational work experience for students who have a job related to their major. A training plan is developed cooperatively between the employer, college and student. (CR/NC grading) 75 hours per semester paid work = 1 unit. 60 hours non-paid (volunteer) work per semester = 1 unit. May be taken for a maximum total of 16 units. Minimum 2.00 GPA.

Reason: To comply with Title 5 CWE regulation changes, section 55254. Student qualifications deletes language requiring concurrent enrollment in parallel or alternate plans of CWE. These changes affect CWE 192 & 292. May be taken up to 16 units.

New course - Second Reading

APE 637   **Wheelchair Basketball**   **0 Units, 0 Lec, 1-6 Lab**
This course is an adaptive physical education activity designed for wheelchair athletes who are seeking to participate in competitive wheelchair basketball. Fundamentals, strategy and rules of wheelchair basketball will be covered.

CSIS 638   **Assistive Technology Lab**   **0 Units, 0 Lec, 1-6 Lab**
Under the direction of faculty in the High Tech Center, students will receive assistance with the application of their specialized software and/or hardware to the classes in which they are currently enrolled. This course is designed for students with disabilities. Open entry/Open exit.

Modify a Course - Form C

GUID 557   **Learning Skills Evaluation**   **.5 Units, 0 Lec, 1 Lab**
Update Methods of Instruction
Change Title:
FROM: Learning Skills Assessment
TO: Learning Skills Evaluation
Change Description:
This course provides an evaluation of the students' cognitive/perceptual abilities and basic skills academic achievement. The evaluation results are used to determine the students' eligibility for Learning Disabilities Services, to develop individual educational plans, and/or to improve the students' understanding of their own learning strengths and weaknesses. The evaluation is conducted on a one-to-one basis by appointment. Students receive skills training to assist them with their learning difficulties. Units earned in this course do not count toward the associate degree and/or certificate requirements. This is a pass/no pass course.

JLE 111   **Background Investigation**   **.5 Units, 36 Lec**
General Update.

JLE 118   **Field Training Officer**   **1 Unit, 32 Lec, 8 Lab**
Update course content.

JLE 128   **Police Chemical Agents**   **.5 Units, 7 Lec, 1 Lab**
Changing from letter grade to Pass/No Pass.
Changing Repeatability to three times.
Updating Student Learning Outcomes and course content.

JLE 131   **PC 832 - Firearms**   **.5 Units, 8 Lec, 16 Lab**
Updating curriculum and adding new Student Learning Outcomes.
Change grading to letter grade.
Update prerequisite:
Penal Code Section 13511.5 requires that each applicant carrying and using a firearm, and is not
sponsored by a local or other law enforcement agency, or is not a peace officer employed by a state or
local agency, department, or district, shall be required to submit written certification from the Department
of Justice that the applicant has no criminal history background which would disqualify him/her, from
owning, possessing, or having under his/her control a firearm.

JLE 132   **PC 832 - Laws of Arrest, Search & Seizure**   **1 Unit, 32 Lec, 8 Lab**
General update

JLE 142   **Basic Police Academy Mod Level III**   **4 Units, 5.37 Lec, 4 Lab**
Change hours and Units
FROM: JLE 142   Basic Police Academy Mod Level III   4.5 Units, 5.71 Lec, 4.34 Lab
TO: JLE 142   Basic Police Academy Mod Level III   4 Units, 5.37 Lec, 4 Lab
Update Prerequisite:
Successful Completion of POST course entry requirements for Level I, Academy medical clearance, CA
driver's license and medical insurance.
Penal code section 13511.5 DOJ clearance per Penal Code section 13511.5 requires DOJ clearance for
each applicant to a basic course of training certified by the commission that includes carrying and use of
firearms, and who is not sponsored by a local or other law enforcement agency, or is not a peace officer
employed by a state or local agency, department or district, shall be required to submit written
certification. POST Read/Write Exam and The Academy WSTB Physical Agility Exam.

JLE 185   **Field Training Program**   **1-12 Units, 0 Lec, 80-960 Lab**
Updating required text list, adding Student Learning Outcomes and changed CR/NC grade to letter grade.

JFT 17   **Fire Emergency Medical Technician**
                3 - 3.5 Units, 4.7 - 5.88 Lec, 2.64 - 3.23 Lab
Change units to variable units:
FROM: Fire Emergency Medical Technician I   3 Units, 4.85 Lec, 2.85 Lab
TO: Fire Emergency Medical Technician   3 - 3.5 Units, 4.7-5.88 Lec, 2.64 - 3.23 Lab
Change Description:
    This course is designed to prepare personnel to render pre-hospital basic life support services,
    including cardiopulmonary resuscitation, with emphasis on field application, practices, and
    techniques vital to the interaction of EMT-I personnel with all levels of emergency medical
    personnel. This course is a variable course so we may accommodate multiple agency
    requirements for course hours.
Reason:
    Requested by the fire advisory board, several agencies may use this new updated variable hour
    course as hours vary by department. This curriculum is approved by the State Fire Marshal.

MATH 400   **Elementary Arithmetic**   **3 Units, 3 Lec, 0 Lab**

Change grading from letter grade to Pass/No Pass, with Pass being given for mastery level learning.
Reason:
> We are changing the grading criteria to require mastery of the subject based on our research that shows that students who receive a B+ or less in four hundred level classes have a very poor chance of passing 200 level math classes.

MATH 402   **PreAlgebra**   **3 Units, 3 Lec, 1 Lab**

Change Description:
> This course covers operations with integers, fractions and decimals and associated applications, percentages, ratio, and geometry and measurement, critical thinking and applications. Elementary algebra topics such as variables, expressions, and solving equations are introduced. This is a Pass/No Pass course where Pass is given for mastery of the above topics.
> Change grading from letter grade to Pass/No Pass. Credit will be given to students who achieve mastery level learning.

Reason:
> Students who take Math 205 after taking Math 402 have a very poor chance of passing Math 205 if the grade received in Math 402 was a B+ or less. (Students receiving a B+ have a better chance of passing Math 205 if they take Math 205A and 205B.)

MATH 205   **Elementary Algebra**   **5 Units, 5 Lec, 0 Lab**

Change Description:
> This course is a standard beginning algebra course, including algebraic expressions, linear equations and inequalities in one variable, graphing, equations and inequalities in two variables, integer exponents, use of a scientific calculator, polynomials, rational expressions, radicals, and quadratic equations. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205B or 206 with a grade of "C" or better. This course may be taken for Mathematics 205B credit (2.5 units) by those students who have successfully completed Mathematics 205A with a grade of "C" or better.

Change Prerequisite: Grade of "pass" or "C" in Math 402 or the equivalent.
Update content.

MATH 205A   **First half of Elementary Algebra**   **2.5 Units, 4 Lec, 0 Lab**

Change Prerequisite: Grade of "pass" or "C" in Math 402 or the equivalent.

MATH 205B   **Second half of Elementary Algebra**   **2.5 Units, 4 Lec, 0 Lab**

Change Description:
> This course contains the material covered in the second half of the Elementary Algebra course. It will cover factoring polynomials, solving quadratic equations by factoring, rational expressions, radicals, and solving quadratic equations. In addition, the course will review applications involving linear equations of one and two variables, finding slopes and graphing linear equations, solving systems of equations with two variables, and solving linear inequalities. Mathematics 205, 205A and 205B, and 206 have similar course content. This course may not be taken by students who have completed Mathematics 205 or 206 with a grade of "C" or better.

Change Prerequisite: Grade of "pass" or "C" in Math 402 or the equivalent.

Modifications to Existing Program - Form G

Certificate of Proficiency in Digital Media - Print Production
Replace CSIS/DM 72 with CSIS/DM 73, Desktop Publishing: Adobe InDesign
Replace CGD 160 with CSIS 132, Intermediate Word Processing
Reason:
DM/CSIS 73 Desktop Publishing: Adobe InDesign (3 units) is to be added to the Certificate of Proficiency for Digital Print Production Specialist. The current certificate lists software that is no longer used by industry or supported at Gavilan. Add CSIS 132 Intermediate Word Processing to substitute for rarely offered CSIS 169 Adv. Word Processing.